



**Clark County 4-H Horse Leaders  
MEETING MINUTES  
April 10, 2024 @ 7 p.m.  
Heritage Farm/WSU Extension Office**

**I. Call to Order and Pledges**

Called to order at 7 p.m. by Lori

**ATTENDANCE:**

Shawna Ravelli, Vice President – Galloping Glory  
Kaileigh Core, Superintendent – TTR  
Stacy Sundstrom, Secretary - Galloping Glory  
Jeanne Shaffer, Superintendent  
Lori Atkins, President – Command Performance  
Cindy Chase - Stablemates  
Tricia Goode – Royal Riders  
Lisa Keys – Painted to Win  
Merrilee Howell – Stablemates  
Wesley Oliphant, guest  
Cori Moschetti, Range Riders

**II. Officers/Regional Specialist/Superintendent/Executive Board Reports**

**a. SECRETARY’S REPORT/APPROVAL OF MINUTES (Stacy)**

Approval of March 13, 2024 meeting minutes as forwarded via e-mail March 19, 2024

Shawna motions to approve the March 13, 2024 minutes/Kaileigh seconds –  
MOTION PASSED/MINUTES APPROVED

**b. TREASURER’S REPORT (Ann)**

See attached report

**CLUB MONEY RUN THROUGH 4-H HORSE LEADER ACCOUNT (Kaileigh) -**

A club that does not have their own bank account may choose to deposit money into the 4-H Horse Leaders’ account and then request those monies at a later date. The following procedure is to be followed:

- 1) A club asking to deposit monies into the 4-H Horse Leaders’ account must request a vote of the 4-H Horse Leaders to approve the deposit of the club’s money.

- 2) If approved, that money is deposited into the 4-H Horse Leaders' account and is accounted for by the 4-H Horse Leaders' treasurer as that club's individual funds.
- 3) When a club that has deposited funds into the 4-H Horse Leaders' account wishes to use the deposited money, they must bring a receipt to the 4-H Horse Leaders and the 4-H Horse Leaders will then vote upon the disbursement of the funds. All withdrawals must be voted on by the 4-H Horse Leaders Association.
- 4) Clubs choosing to use the 4-H Horse Leaders account must remember that there are no meetings August, September or December. Therefore, they must coordinate their requests with this in mind.

VOTE TO ALLOW SPECIFIC CLUBS TO USE THE 4-H HORSE LEADERS ASSOCIATION ACCOUNT TO DEPOSIT/WITHDRAW FUNDS PURSUANT TO II(c) –

**Kailiegh motions to allow Rein & Shine 4-H Club to deposit monies into the 4-H Horse Leaders' account; Lori seconds - MOTION PASSED**

**Lori motions to allow Tailored to Ride 4-H Club to deposit monies into the 4-H Horse Leaders' account; Shawna seconds - MOTION PASSED**

- c. HORSE SUPERINTENDENT'S REPORT (Ann/Jeanne/Kaileigh)

Commingled within these minutes as it relates to fair

- d. CLARK COUNTY 4-H EXECUTIVE BOARD (Fran)

No report

- e. CLARK COUNTY EXECUTIVE HORSE COUNCIL (Stacy)

CCEHC Scholarship application is now available at ccehc.org. Due date for applications is June 15.

Hazel Dell Parade is seeking equestrians to ride in the parade.

Hockinson Fun Days Parade is seeking equestrian to ride in the parade 6/1

CCSC Annual Trail Course will be put on 6/8 from 9 a.m. to 3 p.m.

### **III. Committee Reports**

- a. SHOW COMMITTEE (Jeanne)

CCF Judges – Judges have been found for Groom Squad and shows.

Leah Hayes is the 2024 CCF judge

Still searching for a judge for Friday's Horse Judging and Small Equine Day

b. FUNDRAISING COMMITTEE

No report

**IV. Old Business**

- a. CONTAINER UPDATE – A leak has been found in the new container and the doors cannot be closed easily. Jennifer has been working with the container company and is in the process of sending videos and pictures from when the delivery driver dropped off the container. Best case is we get a new container at no cost; worse case is we get a patch to fix the leak and new hinges for the doors. Jennifer's dad has agreed to do the work. Jeanne and James should write up statements as well since they were present for the delivery. Jennifer will advise once more is known.
- b. HORSE CERTIFICATES – Due May 1. New certificates are required ONLY if a member has a new horses or changes clubs. NO EXCEPTIONS - No horse can be shown at fair unless a Horse Certificate is on file for that horse by May 1
- c. FAIR ENTRY FORMS – Due last business day of June (28)
- d. FAIR TICKETS – Pre-order goes on sale in July

**V. New Business**

- a. FIRST CHANCE SHOW VOLUNTEER SIGN UP – An overnight camper is needed if we want horses to stay overnight. The volunteer gets a stall and entry fees for free. We have 2 weeks to find someone to stay at the fairgrounds. If no one volunteers, then horses cannot stay the night. Will also need an overnight camper for the Last Chance show that Saturday night.
- b. SIGN UP FOR PARKING/VET CHECK – A sign-up sheet will be available, possibly via Sign-Up Genius in June. Each club is to volunteer (initially) for 1 parking shift and 1 vet check shift. It will be determined after all clubs sign up for these shifts what shifts are still needed to be filled.

Vet Check/Parking Shifts – Sunday 7 – 9 p.m.; All other days 6 – 8 p.m.

- c. POSTER OF CONDUCT – It is anticipated that a "Poster of Conduct" will be posted at the office during fair.
- d. OFFICE ACCESS AT FAIR - If you are not working in the office, please go to the window.

- e. SHOWMANSHIP PATTERNS – Kaileigh is finalizing and will send out soon.
- f. EDUCATIONAL DISPLAYS (Tricia) – Royal Riders will take the lead in putting together an educational display in the outside stalls nearest the arena.

Tricia would like to purchase 4-H decorations to decorate this area (\$387). Jeanne suggests we first ask if the 4-H office will purchase the decorations since they are general 4-H decorations.

Educational displays would be tied down. It is intended that these will be fully interactive displays, i.e. a plastic horse head people can practice putting a halter or fly mask on.

Manning the display was discussed. Tricia is planning on creating the display so that it is not necessary for it to be manned. However, it would be a great opportunity for 4-H members to man the display when they could, such time could be considered community service for those members needing community service hours for school.

- g. REVISED NEW WA STATE RULEBOOK – Revised April 1, 2024. One change is that Trail now states it is optional to use spurs and not “no spurs”.
- h. SMALL EQUINE – The in-hand class is now called “obstacle class”.
- i. COUNTY HELMET RULE - Discussion on making helmets required for handling small equine.

**Jeanne motions to make it mandatory for all members to wear a helmet for all small equine classes except for showmanship/Cori seconds – MOTION APPROVED**

- j. APPROVAL FOR NEW CLASSES –

**Lori motions to add In-Hand Trail for the 2025 CCF/Kaileigh seconds – MOTION APPROVED**

**Kaileigh motions to add Dressage In-Hand for minis for the 2025 CCF/Cori seconds – MOTION APPROVED**

Lori motions to adjourn meeting at 7:55 p.m./Kaileigh seconds

Respectfully Submitted,

\_\_\_\_\_  
Stacy Sundstrom, Secretary

Dated: \_\_\_\_\_

\_\_\_\_\_  
Lori Atkins, President

Dated: \_\_\_\_\_

**DON'T FORGET TO REPORT YOUR VOLUNTEER HOURS**

**NEXT MEETING**

**May 8, 2024 @ 7 p.m.**

**Location: Heritage Farm**

WEBSITE: [cc4h-horseleaders.com](http://cc4h-horseleaders.com)

FACEBOOK: Clark County 4-H Horse Leaders

INSTAGRAM: [cc4hhorseleaders](https://www.instagram.com/cc4hhorseleaders)